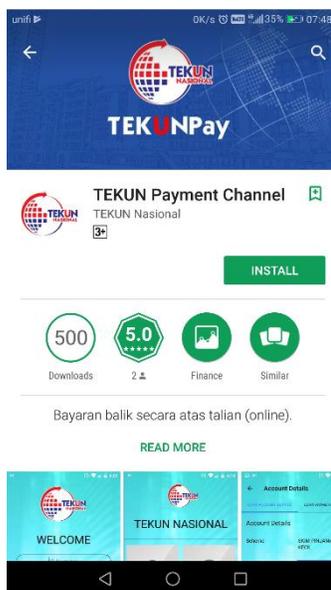




TEKUNPAY

(TEKUN PAYMENT CHANNEL)

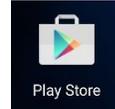
APPLICATION USER GUIDE



1. Download Application

Search for the “TEKUN Payment Channel” application and download via:

- *Google Play Store - Android*



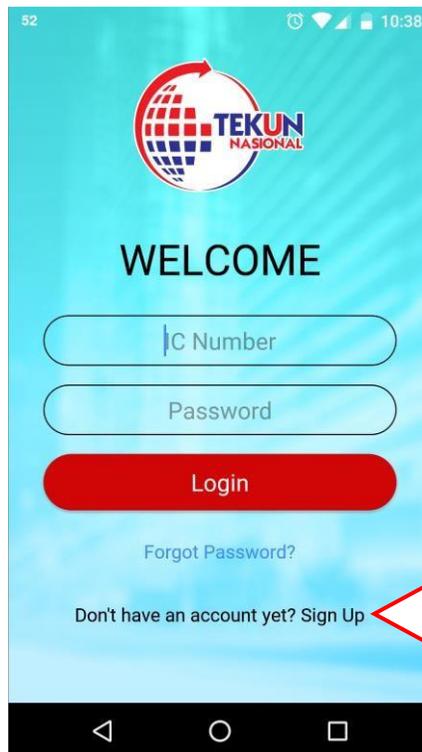
or

- *App Store – Apple ios*



2. First Time Registration

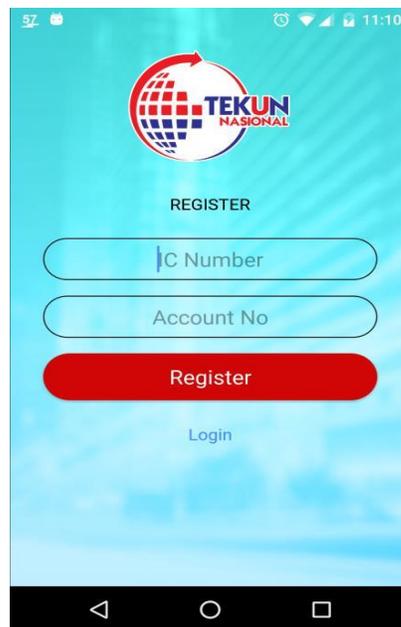
1. Launch the “TEKUN Payment Channel” application once the installation process is complete.
2. The Log-In screen will look like this:



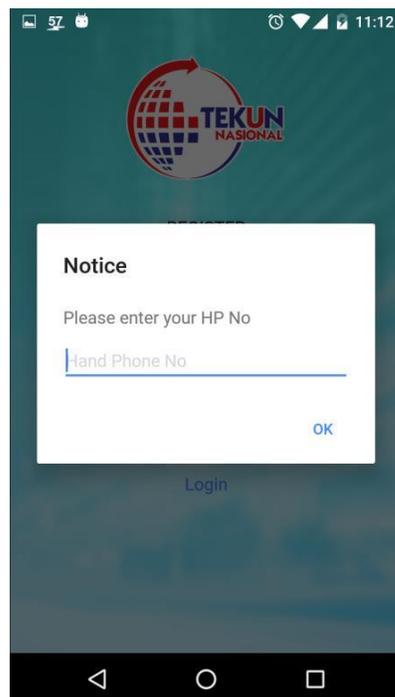
For first time registration please select **Sign Up**

3. TEKUN Borrowers/ Entrepreneurs need to enter their Identity Card No. and the ***TEKUN Loan Account No.** as proof that you are a valid TEKUN Borrower/ Entrepreneur.

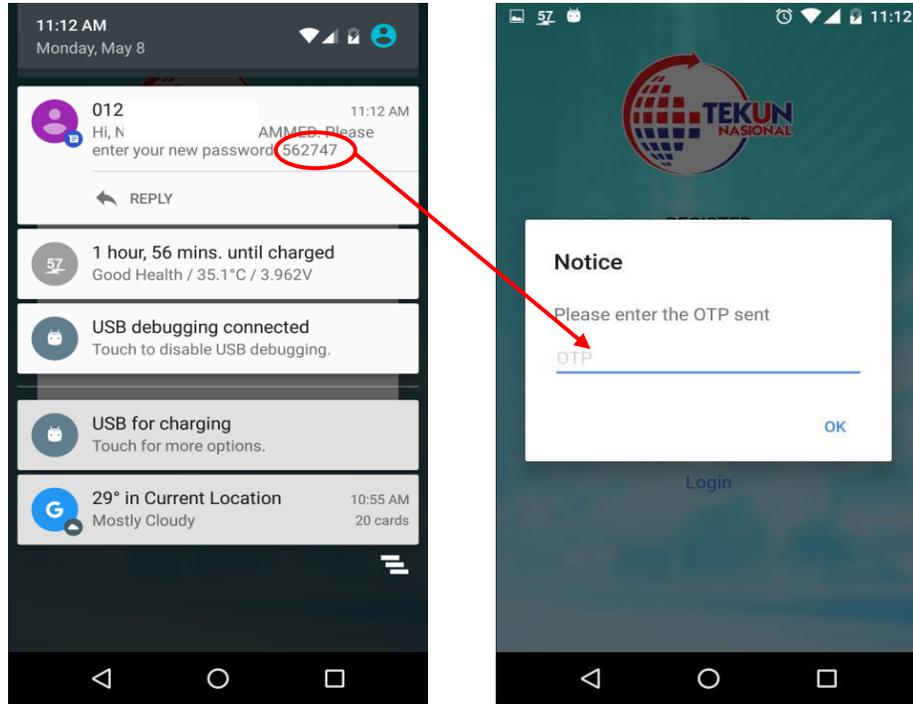
**Note: Please check the TEKUN Loan Account No. via Entrepreneur's Reference Card (if available) or contact the TEKUN branch Officer to obtain the TEKUN Loan Account No. (individual).*



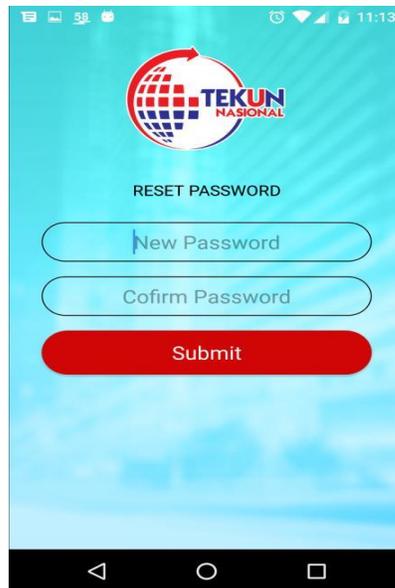
4. Please select **Register** when finished. If the information entered is correct and valid, the screen will change to update Hand Phone No. as below:



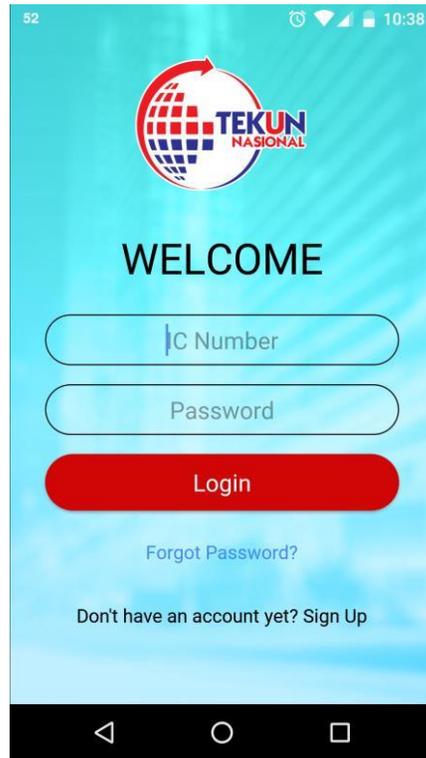
5. Update Hand Phone No. and press **OK**.
6. The OTP SMS (*one time password*) will be sent to the updated Hand Phone No. shortly. Open the SMS to get the OTP sent. Enter the OTP in the screen as below to activate the "TEKUN Payment Channel" application.



7. Once the OTP has been successfully entered, the application will require a new password. Enter the newly created password and re-type the password in the confirm password space. Press the **Submit** button.



8. If the password is successfully registered, the screen will return to the main **Log-In** screen. The borrower will need to insert the Identification Card No. and newly created password in the password space.



3. Main Menu

Once complete the **Log-In** screen will display the Main Menu which has a number of icons as below:

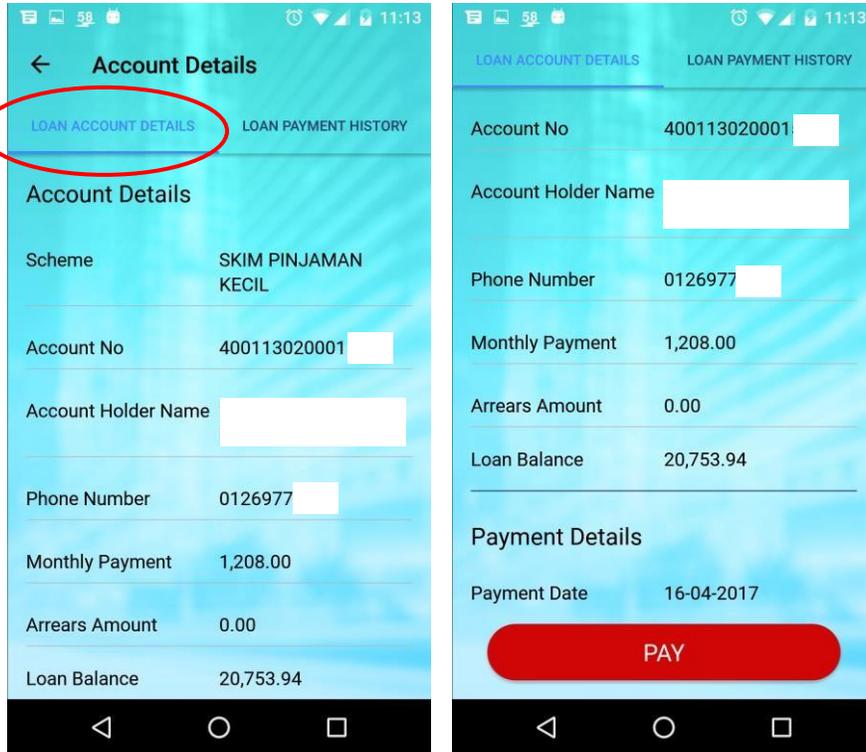
- **Account** – If borrower has more than 1 loan account, the menu will display more than 1 account icon.
- **Information**
- **Settings**
- **Logout**



4. Loan Account

4.1 Loan Account Information

- Please select a loan account icon to display the detailed information of the loan account. Please refer to the screen as shown below:



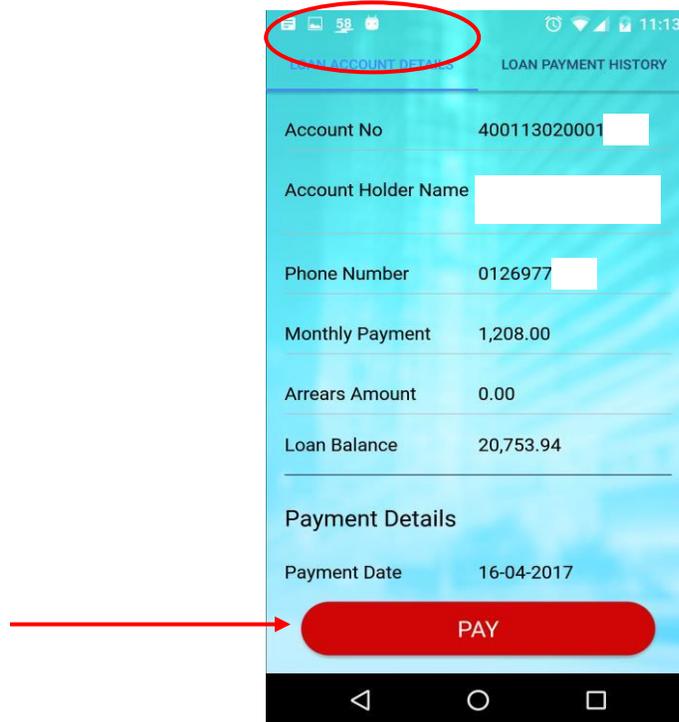
4.2 Payment History

- To view past payment records display press the LOAN PAYMENT HISTORY tab.
- The borrower may choose to view the records of past transactions with options of 3, 6 or 9 months.

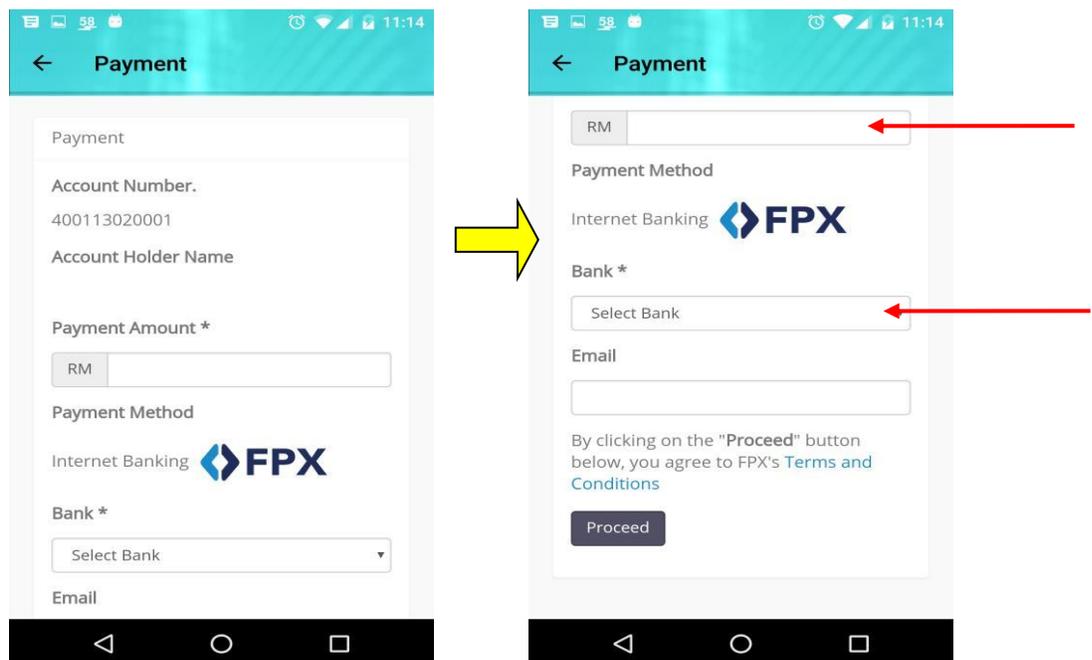


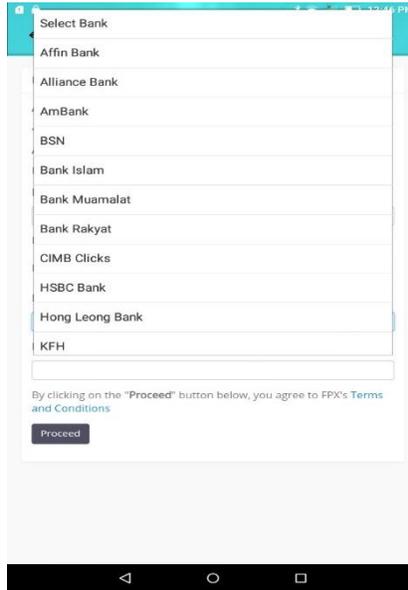
4.3 Making Payments

1. Select the Loan Account icon from the Main Menu and select the *Loan Account Details* tab.
2. In this space select **PAY** if you want to make a payment for that loan account.

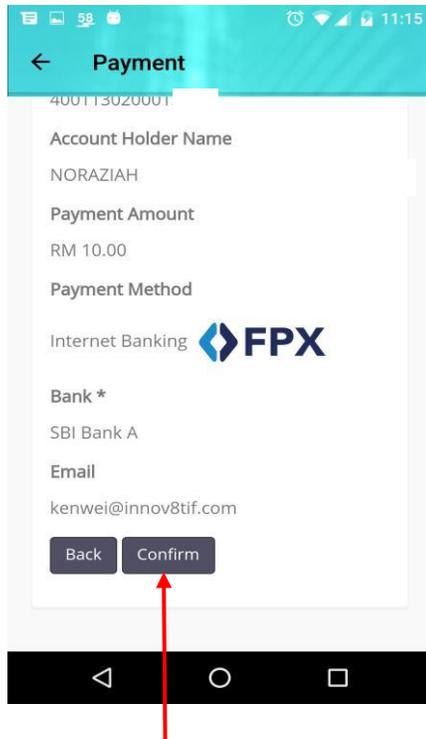


3. Borrowers must include the following details if they wish to make a payment:
 - i. **Payment Amount** (Compulsory)
 - ii. **Select the payer's bank from the list of banks to perform money transfer** (Compulsory)
 - iii. **Insert the borrower's email information** (Optional: If email is not given, the borrower will not receive notification on money transfer via FPX).

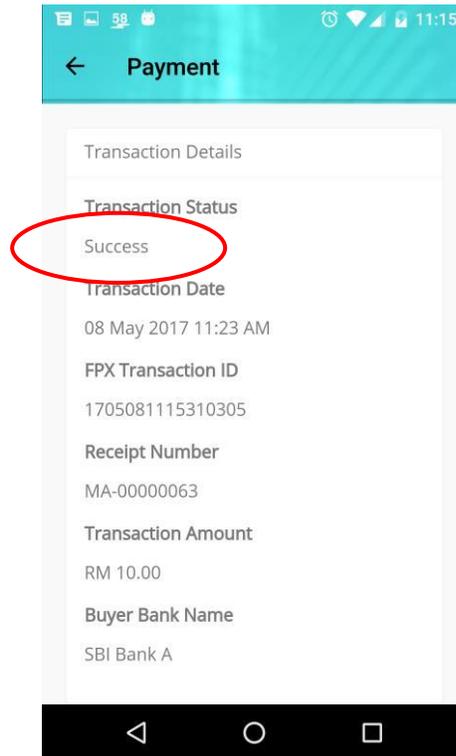




- Continue payment process by pressing the **Proceed** button, the screen will show confirmation to make the payment. Press the **Confirm** button and the screen will then display the **Log-In** for borrower's e-banking (example: M2U, CIMB Clicks, RHB Now, etc.). Please Log-In to the borrower's e-banking to make a payment.

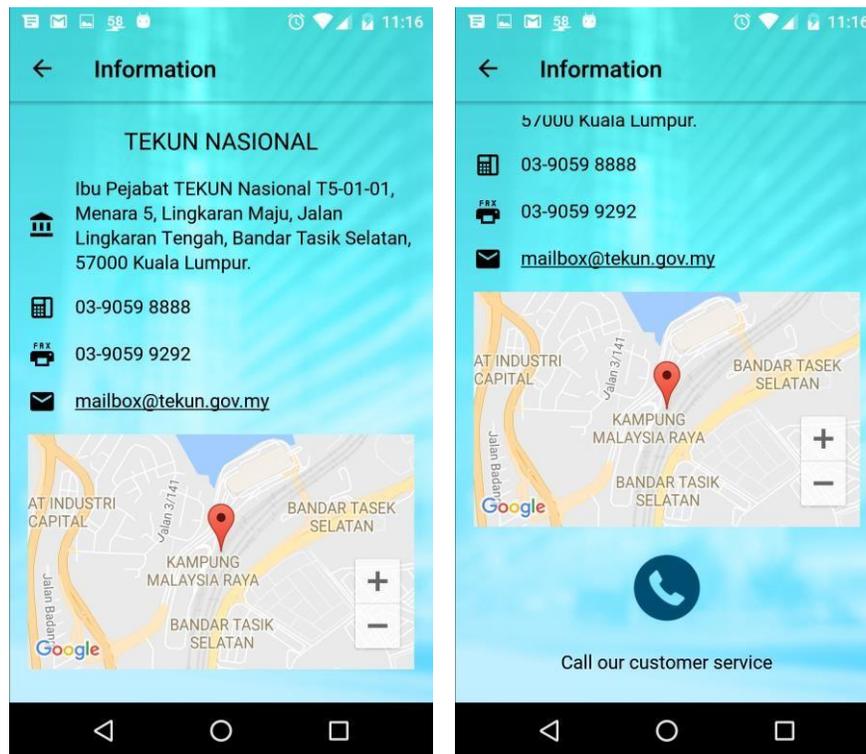


5. Once payment is made via e-banking, the "TEKUN Payment Channel" application will show the successful payment summary (e-receipt) as shown in the screen below:



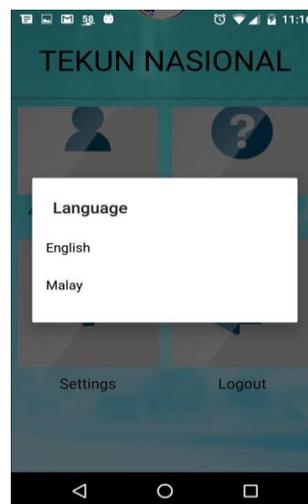
4.4 Information

- The borrower can make a selection via the Information icon in the Main Menu to view information on TEKUN Nasional such as address, telephone number, fax, email and Headquarters location map.



5. Settings

- Settings** icon to change the preferred language settings.



The borrower can select **Log-Out** in the main menu once all matters have been completed.